

**HEAD OFFICE**

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Molemole Municipality

**MOREBENG BRANCH OFFICE**

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 MOREBENG 0810  
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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**Enquiries: Ralephenya T.D**

**Reference: FIN: 8/1/1/10**

**Date: 23 December 2025**

**ADVERT  
 REQUEST FOR QUOTATION**

**MOLEMOLE LOCAL MUNICIPALITY IS INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS WHO ARE LISTED ON THE CENTRAL SUPPLIER DATABASE FOR REPAIR, SERVICE AND MAINTENANCE FOR MUNICIPAL PREMISES**

ITEM NO	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<b>MOGWADI OLD BUILDING</b>				
1	Repair and maintain the D10 gate motor at the old building including replacing the battery and any damaged accessories and leave the good working condition.(Old Building)	01		
	Replacement of door and install new heavy duty solid white door (corporate manager office)	01		
	Painting of door with white colour LED Snr Manager	01		
<b>MOGWADI CIVIC CENTRE</b>				
2	Repair and maintain the D5 gate motor at the civic centre including replacing battery and any damaged accessories and leave the good working condition.(Civic Centre)	01		
3	Patching/closing up of wall opening with plaster cracker Fila and finish with painting (internal audit manager office)	16.7m <sup>2</sup>		
4	Patching/closing up of wall opening with plaster cracker Fila and finish with painting and remove old scattig and replace with steel scattig (executive manager office)	12.6 m <sup>2</sup>		
5	remove old scattig and replace with steel scattig (Council Chamber)	120.8 m <sup>2</sup>		
6	Patching/closing up of wall opening with plaster cracker Fila and finish with painting and remove old	12.7 m <sup>2</sup>		

	scatting and replace with steel scatting (MM's Admin Officer)			
7	Patching/closing up of wall opening with plaster cracker Fila and finish with painting. Chairpersons cancel support office.	12.7 m <sup>2</sup>		
8	Remove old window blinds and install new window blinds (Manager Reporting) x2 window blinds	1022mm x 1245mm		
9	Remove old door frame and install heavy duty frame door and finish with painting (Manager Asset)	01		
<b>MOGWADI TECHNICAL BUILDING</b>				
10	Repair the 6m gate including replacing the damaged sticks, Rails, gate wheels complete and maintain/service the D5 gate motor including replacing damaged parts/accessories and battery and leave in a good working condition.(Technical Building).	01		
11	Remove old cornice and install new Cornice & finish with painting ceiling (Technical Building).	119 m <sup>2</sup>		
12	Water proofing Membrane 200mm X10m (Technical Building).	02		
<b>MOGWADI TRAFFIC STATION</b>				
13	Repair the 6m gate including replacing the damaged sticks, Rails, gate wheels complete and maintain/service the D5 gate motor including replacing damaged parts/accessories and battery and leave in a good working condition.(Traffic Station).	01		
<b>PHAUDI SATELLITE</b>				
14	Erect a concrete ramp for disabled people at the External Entrance of the boardroom including installation of galvanised steel handrails.(Phaudi Satellite)	02		
15	Take-out, Repair including replacing damaged accessories the aluminium double door at the main entrance and leave in a good state of use.(Phaudi Satellite)	1		
16	Erect 3m X 6M pitched roof with open front IBR Steel shelter. (Phaudi Satellite)	01		
<b>SUBTOTAL</b>				
<b>VAT AT 15% (IF VAT REGISTERED)</b>				
<b>GRAND TOTAL</b>				

**1. The following documentation should accompany your quotations:**

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Valid Tax Compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d) Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- e) A valid copy of CIDB certificate and grade 1GB

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.***

**2. Evaluation on functionality**

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal)

Criteria	Weights	Applicable values
Proof of RELEVANT experience by the bidding company in repairs and maintenance of buildings OR construction of building. Attach four (4) appointment letters with contactable references on Clients company letterhead.	100	Poor = 1
		Average = 2
		Good = 3
		Very good = 4
<b>Total</b>	<b>100</b>	Excellent = 5

**3. Stage 2: Evaluation on Price and Specific Goals**

- Bidders must attach following supporting documents to claim points. Failure to attach the valid documents shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority with the same address as the address on the csd.	5
Woman-ownership of 51% and above (less than 51% of woman ownership prorate will apply)	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years) ownership of 51% and above (less than 51% prorate will apply)	Identification Document	5

**4. The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,

- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Khoza K. at 015 501 2300** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **30 January 2026 at 11h00**, clearly marked **"REPAIR, SERVICE AND MAINTENANCE OF MUNICIPAL PREMISES"**, No quotations would be accepted after the closing date. Molemole municipality reserves the right to accept any quotations



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**Makgatho-KE**  
**Municipal Manager**  
**CORP: 8/1/1/10**